

## INSTRUCTIONS FOR AUTHORS

1. Contributions should be submitted on a diskette or in the e-mail attachment.
2. Papers should be prepared in English by using Microsoft Word, Times New Roman (size 12 points) font with the margins: right and left of 4.2 cm, upper – 3 cm, bottom – 7,5 cm.
3. Publications should include the title, the name, address and affiliation of the author(s). The e-mail address should also be supplied.
4. The title of each section should be typed in bold type (size 12 points) and placed in the centre of the page (e.g. **1. Analysis of experiments...**).
5. The main text should be preceded by a "**Summary**", followed by a list of "**Keywords and phrases**" and "**Classification AMS 2010**".
6. Each paragraph should start with an indentation.
7. Tables and drawings should be inserted in the text.
8. References should be cited within the text by the author(s)' surnames and year of publication in brackets. When there are more than three authors the abbreviation "et al." should be used. Footnotes should be avoided. The alphabetical list of references at the end of the manuscript should be arranged according to the following examples:

Patel J.K., Read C.B.(1996). *Handbook of the normal distributions*. Marcel Dekker Inc.

Box G.E.P. (1953). A note on regions for tests kurtosis. *Biometrika* 40, 465–568.
9. Formulae should be numbered on the right-hand of the page by enclosing to brackets, e.g. (3.2) for the second formula in Section 3.
10. Non standard symbols, abbreviations and terminology should be avoided.
11. Papers should not exceed 12 pages.
12. Principles of reviewing
  - the manuscripts are reviewed by two independent reviewers from outside the scientific institution of the authors' affiliation in double blind review process,
  - the review is in written form and ends with the conclusion concerning requirements of acceptance of the manuscript for publication or its rejection,
  - authors should expect to give detailed answers to reviewer's comments.
13. The authors are obliged to respect the rules of scientific integrity, particularly editors require that each of authors made a significance contribution to the paper (i.e. no guest authorship) and that there was no other persons (without their names being mentioned) who made a significance contribution to the paper (i.e. no ghostwriter). *Ghostwriting* and *Guest authorship* are a manifestation of scientific unreliability and all detected cases will be exposed, including informing the appropriate authorities (institution employing the authors, scientific societies etc.)
14. The final decision concerning the acceptance of a paper for publication is the right of the Editors.